

Partner Meeting 1

Agenda

Us & Them

Project number: 2015-1-R001-KA204-015131

Meeting purpose:	Partner meeting 1 (Kick-off meeting)
Date:	November 19-20, 2015
Time:	9:00-17:30; 9:00-14:00
Venue:	Victoria Hotel, Pitești – Romania, meeting room 1 st floor

Agenda: 19/11/2015

Time	Agenda Item	Presenter
9:00-9:10	Welcome	P1 - GIE
9:10-10:00	Introduction of partners. Each partner should provide a 5-minute presentation about their organization's: <ul style="list-style-type: none"> ➤ Brief profile of the organisation ➤ Previous experience with similar projects ➤ What did it join this project ➤ Expectations from this project 	All Partners
10:00-10:30	Us & Them: Overall Project Review <ul style="list-style-type: none"> ➤ The content of the project, objectives/goals, expectations, deliverables 	P1 - GIE
10:30-11:00	Coffee Break	Provided by GIE
11:00–13:00	O1: Transnational Report on the specific features of diverse European cultures and sub-cultures <ul style="list-style-type: none"> ➤ Activity leader presents the content of the activity, objectives/goals, expectations, deliverables; ➤ Activity leader and partners agree on the process and timeframe to be 	P3 - FUERM



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	<p>followed.</p> <p>Each partner reports on the status of comparative desk and field research in his/her country (preparations done, translations of research tools, implementation calendar, etc.).</p>	All partners
	<p>O2: Curriculum for the Adult Educators training course <i>“Managing multicultural and multi-ethnic groups of adult learners for tolerance and good coexistence”</i></p> <ul style="list-style-type: none"> ➤ Activity leader presents the content of the activity, objectives/goals, expectations, deliverables. 	P5 – Staff Consult S.r.l.
13:00-14:00	Lunch (restaurant of Victoria Hotel)	A la carte menu On the charge of participants
14:00-16:00	<p>O3: Handbook I <i>“The Adult Educator’s Handbook: a new approach of multiculturalism and religion for peaceful and rightful coexistence”</i></p> <ul style="list-style-type: none"> ➤ Activity leader presents the content of the activity, objectives/goals, expectations, deliverables. 	P1 - GIE
	<p>O4: Training course for Adult Educators <i>“Managing multicultural and multi-ethnic groups for tolerance and good coexistence”</i></p> <ul style="list-style-type: none"> ➤ Activity leader presents the content of the activity, objectives/goals, expectations, deliverables. 	P2 - CARDET
16:00-16:20	Coffee Break	Provided by GIE
16:20-17:30	<p>O5: Handbook II for learners living in multicultural societies <i>“One day in the shoes of “The Other”</i></p> <ul style="list-style-type: none"> ➤ Activity leader presents the content of the activity, objectives/goals, expectations, deliverables. 	P4 - LMETB



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	<p>O6: Intensive course for Adult Learners (citizens of multicultural societies) <i>“One day in the shoes of “The Other”</i>.</p> <ul style="list-style-type: none"> ➤ Activity leader presents the content of the activity, objectives/goals, expectations, deliverables. 	P7 - Can Ilce Milli Egitim Mudurlugu
	<p>O7: Case studies</p> <ul style="list-style-type: none"> ➤ Activity leader presents the content of the activity, objectives/goals, expectations, deliverables. 	P8 - Coleg Cambria
19:00-21:00	<i>Official dinner (the restaurant to be announced before closure of the working day)</i>	Dinner provided by GIE

Agenda: 20/11/2015

Time	Agenda Item	Presenter
9:00–11:00	<p>Erasmus+: Strategic partnerships</p> <p>Financial and Administrative Regulations</p> <p>Us & Them: Financial Overview & Requirements</p> <ul style="list-style-type: none"> ➤ Project leader and partners agree on the process and timeframe to be followed. ➤ Budget ➤ Partners’ responsibilities & requirements <p>Us & Them: Project Management</p> <ul style="list-style-type: none"> ➤ Project Management Team (PMT) ➤ Steering Committee (SC) ➤ Quality Assurance Committee (QAC) ➤ Local Consultation Group (LCG) ➤ Scientific Advisory Committee (AC) ➤ Management & Support tools (Code of 	P1 - GIE



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	<p>Good Conduct; IPR Agreement; Project management Guidelines; Project Plan; Financial Management Plan; Gantt diagram; Evaluation Plan; Dissemination Plan; Exploitation and Valorization Plan)</p> <ul style="list-style-type: none"> ➤ Project website and logo ➤ Yahoo Groups 	
11:00-11:30	Coffee Break	Provided by GIE
11:30-13:00	<p>Recap Day 2</p> <ul style="list-style-type: none"> ➤ Dissemination – Exploitation ➤ Monitoring and Evaluation ➤ Action plan and next steps ➤ Deadlines ➤ Calendar and next transnational meeting <p>Meeting satisfaction survey</p>	All partners
13:00-14:00	Lunch (“La Strada” Restaurant)	A la carte menu On the charge of participants

Partners List

Code	Institution
P1	GIE – Group for European Integration (RO)
P2	CARDET - Centre for Advancement of Research and Development in Educational Technology Ltd (Cyprus)
P3	FUERM - Fundación Universidad Empresa de la Región de Murcia (Spain)
P4	LMETB - Louth and Meath Education and Training Board (Ireland)
P5	Staff Consult S.r.l.c(Italy)
P6	ANJAF - Associação Nacional para a Acção Familiar (Portugal)
P7	Can Ilce Milli Egitim Mudurlugu (Turkey)
P8	CAMBRIA - Coleg Cambria (United Kingdom)



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